

What you need when claiming

When filling in the claim form you'll need the following information:

- patient's name and date of birth
- names of claimants and contact details
- bank details
- name of the hospital, ward name and number
- consultant's name
- date of admission
- details of your claim

Your YPFF(1) form must then be signed by a medical professional at the hospital where your child is being cared for, then be submitted to the hospital cash office.

What expenses cannot be claimed

The following cannot be claimed under the Fund:

- Loss of earnings
- Parking fines
- Childcare costs
- Car hire
- Visitors expenses beyond those covered by the fund
- Expenses for outpatient appointments
- Alcoholic drinks
- Travel, accommodation and/or subsistence expenses associated with visiting young inpatients prior to the 26 July 2021 and the establishment of this fund. (This exclusion does not apply to the parents and carers of babies receiving neonatal care before 26 July 2021. Those individuals may still claim allowable expenses up to 26 July 2021 through the Neonatal Expenses Fund).

Full T&C's can be found at:

<https://www.mygov.scot/neonatal-expenses-fund/what-you-can-claim-for/>

Where to claim

You must claim from the NHS board you are attending.

Staff will direct you to your nearest cash office.

Terms and Conditions

Parents/parent substitutes of a young inpatient under the age of 18 are entitled to claim food, travel and/or accommodation expenses when visiting a young inpatient. Any accompanying sibling(s) under the age of 18 of an eligible young inpatient is also entitled to the same support.

Claims can be submitted incrementally during an on-going hospital stay (e.g. weekly) or in full for the entire stay, up to three months, following discharge.

Office Stamp



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Riaghaltas na h-Alba
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Young Patients Family Fund

If you are the parent/parent substitute or sibling of a hospital inpatient under the age of 18 then you could be entitled to financial help to cover the cost of hospital visits.



The Young Patients Family Fund (YPFF) is a Scottish Government Fund designed to support parents/parent substitutes and any accompanying siblings under the age of 18 with the costs associated with visiting a young inpatient aged under 18 in hospital.

Who can Claim?

If you're the parent/parent substitute or sibling (aged under 18) of a young person under the age of 18 receiving inpatient care in hospital, you can claim for the costs of travel, food and/or accommodation.

You must claim from the Young Patients Family Fund within 3 months of your child being discharged from hospital.

You can also get a YPFF(1) claim form at the ward or cash office of the hospital where your child is being cared for. Alternatively you can download one from the [My Gov website](#).

Who can claim expenses

Claims can be made by parents/parent substitutes or siblings (under the age of 18) of a young inpatient who is receiving hospital care in Scotland. All claimants must be habitually resident in Scotland.



What Expenses Can Be Claimed

Meals and Subsistence

Claims for meals may be made by one of the following means:

- **A flat rate contribution of £8.50 per eligible visitor, per day for food and non-alcoholic beverages will be issued.** This may be purchased outside of hospital grounds.
- Meals may be directly provided free of charge by the hospital (e.g. staff canteen or patient meals) up to a maximum of three meals per day.

Further detail of provision within your hospital will be provided locally. No receipts are required for the reimbursement of meal costs.

Transport

Contributions towards the cost of fuel will be reimbursed at the prevailing mileage rate per mile* for up to one return car journey per day for each claimant and any accompanying sibling(s) under the age of 18, when they are travelling to the hospital separately on the same day. Public transport costs should be reimbursed in full for up to one return journey per day for each claimant and any accompanying sibling(s) up to the age of 18 on production of receipts. Standard class travel can be reclaimed upon production of receipts.

Travel by taxi will only be considered in certain circumstances, e.g. no public transport availability or subject to a visitor's medical condition. Taxi travel must be approved by clinical staff prior to journey.

*The rate of reimbursement is based on the HMRC Fuel Advisory Rate. This can be found at: <https://www.gov.uk/government/publications/advisory-fuel-rates>.

Parking

Car parking costs can be reclaimed in full on the submission of receipts. In some NHS Boards a permit may be obtained to provide exemption from parking costs. Staff can advise whether a permit is available or whether eligible visitors should claim for a refund.

Flights

Air travel should only be considered where it is cheaper than other forms of transport where other forms of transport are not reasonable (e.g. island to mainland travel). Flights must be approved by NHS Board prior to travel.

Accommodation

NHS boards should have accommodation available to claimants and this should be accessed in the first instance. Under exceptional circumstances where hospital accommodation is not available, a contribution to reasonable overnight accommodation costs can be reimbursed. To find out more about your accommodation options, please talk to staff on the ward.

